

EDGD E-board Meeting Minutes

2023 Nov 30, 2023

1. Google Meet
 - a. Present
 - i. Gargac, Study, Huang, Granizo, Schettig, Denson, Nozaki, Wettergreen
 - b. Notetaking
 - i. Wettergreen
2. E-board Slate for re-election
 - a. Check the list here:
<https://edgd.asee.org/wp-content/uploads/sites/22/2020/06/Table-of-Elected-Officers-1982-2020.pdf>
3. Programs from Erik
 - a. Tomorrow, December 1 is the ASEE deadline for abstract submissions
4. Accounting
 - a. Bass Account
 - i. Report from Nancy that the expectation (hope?) was that the Bass accounts would be “turned back on” but still TBD.
 - b. EDGD Account
 - i. Heidi still has access and offered to have that switched to Juan
 - ii. Gargac mentioned that ASEE prefers to have two people have access
 - iii. Suggestion was to have Juan have access to the account
 - c. Awards committee to spend some of the budget
5. Survey results
 - a. Based on another push, additional people filled out the EDGD survey
 - b. Sufficient response to continue to run the “mid year”
 - c. Study proposed not calling the next one a “Mid-year” and recommended making sure the next in person one celebrated the 75th year.
 - d. There was a discussion of where to hold the midyear based on interest and availability in 2025
 - e. Results will be summarized in the December newsletter
6. Awards
 - a. Norma was selected by the E-board committee for the DSA (? Needs to be fixed)
 - b. Rising Educator award: discussion around whether to have this award
 - c. Chair’s Award: Juan, Matthew, +2 others will retroactively review previous ASEE papers to award best paper from the 2023 ASEE Annual Conference
 - d. Editor’s award for best journal article - decided to skip
 - e. Payne award - contributions to division by industry - rarely given; decided to skip
7. December newsletter
 - a. Summary of the survey results
 - b. announcing two of the awards that we will be deciding upon

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8. Zoom Meeting
 - a. Present
 - i. Gargac, Study, Huang, Nozaki, Granizo, Schettig
 - b. Excused
 - i. Wettergreen, Denson
 - c. Notetaking
 - i. Nozaki
9. BASS account
 - a. No money in BASS account because no fees. Only funds from previous year
 - b. Money in an off-site account. Historically have never relied on BASS account. Account come from conference registrations, division activities. There is a checkbook somewhere. Lost money that was in BASS, still have money somewhere.
 - i. Juan can ask Lulu, Heidi
10. Survey Data
 - a. Only 13 responses of >500 members.
 - b. Question summary
 - i. Why member?
 1. There are lots of members likely because free, which is ok
 2. Teaching graphics
 - ii. Role of EDGD
 1. Generate ideas, networking, publishing, pedagogical, community of a shared topics.
 - iii. Interest in publishing in Journal?
 1. Most say maybe, only 2/13 definite no.
 - iv. Webinars
 1. Most indicate interest in “best practices in T&L”
 2. Behind is GDT, CAD uses
 - v. Interest in Midyear in 2024
 1. 6 yes, 5 no
 - vi. Free one day meeting online?
 1. 2/3 said yes
 - vii. Other comments or suggestions
 1. Recruiting, active journal, social events
 - c. Suggest one more request with deadline for response. Shaobo to include in November newsletter.
 - d. More data soon. Getting to point of having midyear next year. Previously discussed planning midyear. Previous midyears that were well attended were between 30-50 members. Conference before deadline for annual? Then Midyear can be used to collaborate or have it be a work in progress type of presentation?
 - e. Need to decide to commit to midyear. Last year have around 12 abstracts, not enough to justify.

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- f. Currently have only 14 for annual. 2023 annual had 20 abstracts and 11 accepted. Had discussion previously about some papers being absorbed.
 - g. Seems like need increase in participation. Maybe need online for 24? At Annual meeting, promote midyear, can gauge from that. Shaobo described structure for Canadian Engineering Education
 - h. Need to have at least a business meeting before then. Couple webinar with business meeting, try to have business meeting coupled with presentation sometime in February.
 - i. Editor and paper awards have not been handed out with low participation rate. Josh will follow up with Shaobo and Nancy about awards. Josh and Erik look at process for this year.
11. Shaobo update on website.
- a. Able to log in under Lulu's account, will work with ASEE to get new account to log in on her own.
 - b. "new" page, Survey, Calendar of Events, Newsletter
 - c. Updated Officer names, contacts, bio
 - d. About section all the same. Need message from the chair? Josh to do.
 - e. Calendar of events with upcoming conference activities.
 - f. Journal link to EDGD J page
 - g. Awards – so many!! E-board review and see if they are still valid.
 - h. Job listing? None will remove.
 - i. Forward meeting minutes to Shaobo to include.
 - j. How to get generic email accounts for
12. Next meeting is 30th at 4. Look at next date in February.

Submitted: 2023-11-27 Nozaki, Steven Y