



## Executive Committee Meeting Agenda

June 16, 2019 1:15 PM to 2:45 PM

Meeting Room 3 , Tampa Marriott Waterside - HQ Hotel

- I. Call to order and Introductions (3 mins)
- II. Secretary / Treasurer's Report (5 mins)
- III. Director's Reports
  - A. .... Membership (Vacant)
  - B. .... Programs (5 min)
  - C. .... Publications 5 min
    - 1. .... Editor, Paper Reviews
    - 2. .... Associate Editor
    - 3. .... Circulation Manager
    - 4. .... Finances
  - D. .... Communications (2 min)
- V. Awards (10 min)
  - A. ....Editor's Award (presented at annual)
  - B. ....Distinguished Service Award (annual)
  - C. ....Chair Service Award (annual)
  - D. ....EDGD participation Award (Diana Bairaktarova)
  - E. ....Travel Award (midyear and annual)
  - F. ....Chair's Award (midyear)
- VI. Committee Reports
  - A. ....Bylaws (10 mins)
- VII. Vice Chair's Report (5 mins)
- VIII. Chair's Report (5 min)
- IX. Old Business (20 min)
  - A. ....Bass account spending plan (complimentary membership; midyear conference expenses, food purchase for meetings, awards, banquet cost coverage for the awardees)
  - B. EDGD name change
- X. New Business (20 min)
  - A. PIC III update
  - B. Form non-bylaws committees to promote activities in the Division
    - 1. Awards committee
    - 2. Membership committee (newsletter, listserv announcement, division mixer, business meeting etc)
    - 3. EDGJ committee (reviewers, impact factor, paper submission etc)
    - 4. Program committee (papers, posters, workshops, panel discussion etc)
- XI. Adjournment